

GRADUATE COUNCIL MINUTES

Thursday, March 9, 2023 - Asynchronous Meeting

MEMBERS: Megan Adkins, Kazuma Akehi, John Bauer, Ngan Chau, Michelle Beissel Heath, Matt Bjornsen, Ben Brachle, Anne Foradori, Martonia Gaskill, Grace Mims, Austin Nuxoll, Whitney Schneider-Cline, Chris Steinke, Michelle Warren, Laurinda Weisse, Mallory Wetherell, Tawny Moore, Jada Ruff, and Linda Johnson

I. Approval of the February 9, 2023 Minutes – approved via email

II. Graduate Dean's Announcements

- A. *Research Day – April 13*
Abstracts are due March 10.
- B. *Graduate Council Elections*
Elections are currently underway with nominations due March 17.
- C. *April Graduate Council Meeting*
The April Graduate Council meeting falls on Research Day. The council will be notified on details of the April meeting.
- D. *Thesis Embargo*
An ad-hoc committee is currently working on this project.
- E. *Reichenbach Scholarship*
The process for the scholarship is currently underway and due April 1.
- F. *4 + 1 – Accelerated Masters Program Update*
This program would allow a student to use graduate hours to apply toward both the undergraduate and graduate degree. An overview and additional documentation were distributed to the council for feedback.

III. Committee Reports –

- A. Policy & Planning Committee – the committee has drafted a Graduate Program Student Advising Policy and provided feedback on possible guidelines for graduate student grade appeals.
Action items for April: review GPC handbook and provide feedback by next meeting, develop grade appeal protocol based off recommendations from the student affairs feedback.
- B. Academic Programs Committee – Adkins provided a video with instructions on the voting procedure.

For Graduate Council Action – motion to approve by Bauer/Bjornsen seconded. Motion carried.

Program/Certificate Name	Nature of Request	Recommendation
Program: CRINST-MAE: Curriculum and Instruction, Master of Arts in Education	Program Change Request – improve clarity for students between C & I STEM and STEM Master by adding to the STEM title “K-8”	Approved
Certificate: Communication Instructional Development	New Proposal	Approved

For Graduate Council Information – the following courses have been approved by Committee II.

Course Number	Nature of Request	Recommendation
BIOL 801P: Principles of Immunology	Course Change – pre-req modification	Approved
BIOL 829: Ecological Anthropology	Course Change – to dormant	Approved
BSED 802P: Career Education Multimedia Applications	Catalog Course - new title, description, objectives	Approved
STEM 888: STEM Education Capstone	Catalog Course Description Change Only	Approved
CYBR 800: Exploring Computer Science Principles	Course Change – title, abbreviation, catalog description, course objectives	Approved
CYBR 800P: Exploring Computer Science Principles	New Course Proposal	Approved
PE 879P: Research Methods in Exercise Science	New Course Proposal	Approved
ENG 855A: Contemporary American Literature	Course Change – course description only	Approved
SPCH 800: Philosophy of Communication	Course Change – make course dormant	Approved
SPCH 857P: Contemporary Rhetorical Theory	Course Change - make course dormant	Approved
SPCH 875: Public Communication Practicum	Course Change – description, credit hours, & pre-reqs	Approved
SPCH 896: Thesis	Course Change – description, objectives, credit hours, & pre-reqs	Approved
TE 816A: Practicum Education	Course Change – credit hours, course objectives	Approved
TE 853B: Improvement of Instruction in Mathematics Grades PK-8	Course Change Request – course title, was dormant/want to make active, update syllabus	Approved

C. Faculty & Student Affairs Committee – nothing to report at this time.

Action items for April: develop grade appeal protocol & graduate student advising protocol.

D. DEI Subcommittee – initial meeting next week

E. Graduate Review Editorial Board Subcommittee – developed list of tasks needed with timeline.

IV. Other Business

There was no other business.

Respectfully submitted,
Janna Shanno